

Country Place Homeowner's Association, Inc.
Clubhouse Rental Agreement

1. Clubhouse is recommended to be reserved at least 10 days prior to a function. Shorter term requests are considered if the requested date is available.
2. A \$100 deposit is required at the time the reservation is confirmed to cover the cost of potential damages to the clubhouse, its contents, and the surrounding grounds. The deposit will be refunded fully only if no damage occurs to the clubhouse, contents, or the surrounding grounds. If damages less than or equal to \$100 are incurred, then the difference between the deposit and the cost to repair the damages will be refunded. If damages exceed \$100 then the deposit is forfeited, and the sponsoring homeowner will be billed the difference. The deposit is forfeited for not returning the keys, as well as if the reservation is not canceled 48 hours in advance. It is the sponsor's responsibility to clean up the premises following a function. A \$50 cleaning fee will be assessed from the deposit if the kitchen/restroom areas are not hygienic as received, common area not swept or mopped if required, and all trash removed. Mop with warm water only.
3. Before decorating or setting up for your event, you are to go into the clubhouse and ensure it is in suitable order for use. If anything is broken, out of order, etc. you address those issues at that time with the board member delivering the keys so that any issues can be taken care of.
4. An \$80 use fee is required for each day the clubhouse is reserved. This is payable at the time the key is picked up. No shows will result in forfeit of deposit. The clubhouse and pool can be reserved together for \$120.
5. Only homeowner's/residents in good standing with Association may reserve the clubhouse. The homeowner/resident must be present at the function and assumes the complete liability for the clubhouse during the reserved period; from the time the keys are picked up until the time they are returned.
6. Keys must be returned to the CPHOA within 24 hours of completion of the event for which the clubhouse was reserved.
7. Parking at the clubhouse is limited to the paved surface in the parking lot. Parking on the grass areas is prohibited, and vehicles parked in those areas will be removed at owner's expense. Damages to the grounds will be assessed per item 2.
8. Activities at the clubhouse are limited to the hours of 7:00 am to 11:00 pm Friday and Saturday, and 7:00 am to 10:00 pm Sunday thru Thursday. It is the responsibility of the sponsor to observe and enforce this policy.
9. No water slides of any kind will be allowed at the clubhouse. No Slip-and-Slides are allowed at the clubhouse. Only one bounce house may be used.
10. Furniture and other accessories at the clubhouse and on the surrounding grounds are provided for your use. Do not remove them from the clubhouse or the grounds. Do not remove items from the walls, fireplace, or mantle. Do not move furniture out of the clubhouse. Do not put nails anywhere. Do not tie anything to the fans. Costs to repair or replace these items will be assessed per item 2.
11. Do not flush items down the toilet such as feminine products or pour cooking grease down the sink. No wet swimsuits are allowed in the clubhouse.
12. Have consideration for your neighbors. Keep music or noise down to a courteous level, especially late at night. No outdoor music after 10 pm. Observe good manners and no trespassing on private property.
13. Reservation of the clubhouse does not automatically entitle people to use the pool. See item 4 above and separate rules covering the pool.
14. Please see common area rules on our website regarding use of the picnic tables and barbecue.

**Country Place Homeowner's Association, Inc.
Clubhouse Rental Agreement Signature Page
(Both pages to be kept together for records)**

Date of clubhouse function: _____ Time: _____

Name of Homeowner/Resident: _____

Address: _____

Phone Number of Homeowner/Resident: _____

If Renter is someone other than a Homeowner/Resident:

Name: _____

Phone: _____

Is Swimming Pool also rented? Yes _____ No _____

I agree to the above terms of this rental agreement:

Signature of Homeowner/Resident

Date

Signature of Board Member

Date

Check Number/Cash

Date of Deposit

Check Number/Cash

Date of Rental Payment

Set of Clubhouse Keys Given to Renter

Date Keys Given to Renter